

**Briggs Public Library
108 E. Railroad Street
St. Johns, MI 48879
May 7, 2015 Special Meeting**

Approved: _____

President R. Bellgowan: _____

Called to order: 5:32 p.m.

Board present: B. Bellgowan, J. Brewbaker, E. Hufnagel, J. Ruestman, C. Sackrider, T. Schultheiss, V. Thelen

Board absent: B. Delavan, M. Madden,

Staff present: S. Morrison, M. Geller

Public present: none

Limited Public Comment: none

New Business

Strategic Plan:

1. Contract: Time Frame – Board Members discussed the purpose and timing of the Strategic Plan. Some Board Members expressed concern that the priority of securing funding would not be the first priority and wanted clarification on that issue. Consensus of Board Members was to make securing funding a priority within the Strategic Plan. Director Morrison spoke with Mr. Schoerr regarding the Fact Book and the timetable of the original proposal and the proposed timetable that was voted on at the April Board Meeting. After their discussion Mr. Schoerr proposed reallocating some of the work load regarding the Fact Book back to his company. There would be no additional cost. Ruestman moved that the Library Board go with the original proposed timeline for the Strategic Plan as presented by Mr. Schoerr, seconded by Hufnagel, all in favor.

2. Date for Full Day Retreat - Mr. Schoerr suggested 3 different dates for a full day retreat, Friday, June 5th, Saturday, June 6th or Friday, June 12th. Times suggested were 9am-4pm, 8am-3pm or 8:30am-3:30pm. He would like 25-30 people including Library Board Members and Staff Members. His expectations from this full day retreat would be interaction/fact gathering/feedback between Library Board, Library Staff and Patrons that will be invited to attend. Schultheiss moved that the full day retreat would be on Friday, June 12th, 10am-5pm and authorized the Director to secure a location for that retreat, seconded by Thelen, all in favor. The Train Depot, Liquid Agro, RESA and a conference room in the Courthouse were considered for the retreat. Also discussed was providing a light lunch for those attending.

3. Getting Started on Invitees – Board Members agreed that a cross-section of people were needed for this retreat. Board Members will be responsible for inviting 4-5 people to attend. They agreed that those contacted would be invited personally. Names to contact were agreed upon by Board Members. They will use google doc to centralize names and information gathered.

Adjournment: Schultheiss moved to adjourn 6:25, seconded by Brewbaker, all in favor.

Respectfully submitted,
M. Geller